

People & Culture
Senior Leader People and Culture
76 Hours per fortnight (1.0 FTE)
Ongoing

The Position

Bendigo Community Health Services is looking for a dynamic and motivated person to join the team. This is an ideal opportunity for an experienced person to lead the People and Culture Team to deliver human resource management and payroll system services to the approximately 280 staff at BCHS.

The primary responsibility of the team is to provide an organisation wide approach in a contemporary, responsive, and professional manner whilst assisting individuals and leaders with the appropriate advice and support.

About BCHS

Bendigo Community Health Services has cared for the health and wellbeing of the Bendigo community for 50 years. We employ more than 280 people across a broad range of services.

The success of BCHS starts with our staff, who have a high level of professionalism and dedication, allowing us to deliver quality services for the community, with a particular focus on vulnerable people.

Added benefits of working with BCHS include:

- Salary packaging
- Purchasing leave
- Study assistance
- Training programs
- Novated leasing

To successfully apply for this position you will need:

KSC's

1. Tertiary qualifications in business management, human resources or related discipline.
2. Demonstrated experience in planning, developing, implementing and evaluating people and culture initiatives in a healthcare and/or community setting.
3. Demonstrated experience delivering end-to-end human resources services across the employee lifecycle.
4. Proven ability to influence appropriately to gain the commitment of peers in the identification of action plans and managing progress when there are competing priorities.
5. Excellent communication skills demonstrating a capacity to engage and build relationships with a diverse range of stakeholders.
6. Excellent skills in managing time, setting priorities, planning and organising work demands to achieve objectives.



7. High level skills in the use of Microsoft Office and experience in electronic people and culture management systems.
8. A current employee Working with Children Check
9. The successful applicant will also be required to undertake and complete a Satisfactory National Police Check.

For further information about the position contact the CEO- Mandy Hutchinson on 0418 364 799

To view the position description please go to <https://www.bchs.com.au/careers/current-jobs>

Applications addressing the **Key Selection Criteria** should be emailed to recruitment@bchs.com.au

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5406 1227 if an automatic acknowledgement has not been received.

