

OPERATIONS MANAGER PRIMARY HEALTH

76 hours per fortnight (1.0 FTE)

Ongoing position

The Primary Health Services team takes a multidisciplinary approach to planning, delivering and evaluating primary health services delivered to the community. Services include medical, paediatrics, chronic disease management, sexual and reproductive health, multi-disciplinary centre nursing, physiotherapy, dietetics, podiatry, diabetes educators and GPs in Schools.

The Operations Manager Primary Health will use a population health approach, to drive high quality service delivery within BCHS, the medical and primary health clinic, communities, and the wider service system.

About BCHS

Bendigo Community Health Services has cared for the health and wellbeing of the Bendigo community for 50 years. We employ more than 280 people across a broad range of services.

The success of BCHS starts with our staff, who have a high level of professionalism and dedication, allowing us to deliver quality services for the community, with a particular focus on vulnerable people.

Added benefits of working with BCHS include:

- Salary packaging
- Purchasing leave
- Study assistance
- Training programs
- Novated leasing

About the role

The position will lead the Primary Health team to deliver on current program objectives with clear deliverables and client outcomes and will provide clinical governance to the team and organisation.

Key Selection Criteria

Essential

1. Tertiary qualifications in Health, Social Sciences or Management.
2. Extensive experience in the health or clinical setting management
3. Demonstrated experience in managing multi-disciplinary teams.
4. Extensive understanding of the legislative, quality and funding frameworks underpinning primary health, allied health and community services.
5. Experience managing and coordinating medical clinics.
6. Complex problem solving & decision-making skills.
7. Highly developed communication skills in a range of formats and contexts.
8. Demonstrated ability to develop strong relationships with internal and external stakeholders to influence positive outcomes.

Probity requirements

- A current Driver's Licence
- A Police Check (paid for by BCHS)
- Current Working with Children Check or willingness to obtain

How to apply

Applications addressing the Key Selection Criteria should be emailed to recruitment@bchs.com.au by 10pm Sunday, 23 June 2024.

Further information

For further information about the role, please contact Mandy Hutchinson, Chief Executive Officer, on (03) 5406 1200.

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone (03) 5406 1312 if an automatic acknowledgement has not been received.

Please note if you are shortlisted, interviews will be held between 25 June and 1 July.